



# COMMUNITY VILLAGE APPLICATION

**2022 THEME: ASPEN 4(TH) ALL**

Take your 4th of July spirit and fun to the locals and visitors of Aspen by participating in the Community Village. We know many of you enjoyed mingling and chatting during 2021's Stationary Parade, so we're providing another opportunity for you to have your holiday fun outside of the parade in Community Village.

We provide the space - you provide the rest. Apply today - space is limited. Completed registration forms can be emailed to [aspenspecialevents@cityofaspen.com](mailto:aspenspecialevents@cityofaspen.com) or dropped off at City Hall (427 Rio Grande Place).

**APPLICATION DEADLINE IS JUNE 15, 2022.**

## PERSONAL INFORMATION

Organization Name:

Phone:

Contact Name:

E-Mail:

Address:

City/State/Zip:

## EXHIBIT/ORGANIZATION INFO:

### DESCRIPTION OF EXHIBIT:

*Structure, size, tents, activities, etc.*

### ORGANIZATION TYPE (SELECT ONE):

Business

Non-Profit

School

Affiliate Group

Individual

Other \_\_\_\_\_

Will you be handing out  
items from your exhibit?

YES

If Yes, please describe:

NO

**ALL VENDORS MUST PROVIDE A SIGN ON THE FRONT OF THEIR DISPLAY WITH THEIR NAME/ORGANIZATION**

## WAIVER & LIABILITY

The undersigned organization has elected to participate in the Fourth of July parade sponsored by the City of Aspen. In consideration for City of Aspen allowing the undersigned to participate in the festivities, the undersigned has read, understood, and willingly agreed to the terms of this INSURANCE LIABILITY AGREEMENT and WAIVER AND INDEMNITY AGREEMENT (collectively referred to herein as "RELEASE").

### INSURANCE LIABILITY AGREEMENT

Participants are required to carry insurance adequate to cover any liability for damage, injury, economic loss, or other liability that may be incurred by individuals and/or organizations during the Fourth of July parade. All participants agree to carry such insurance, and also agree not to submit any claim against the insurance of City of Aspen, any other sponsors of the parade, their officers, directors, shareholders, employees, or anyone else directly or indirectly connected with production of the parade.

### WAIVER AND INDEMNITY AGREEMENT

The undersigned understands the potential dangers that could be encountered in participating in the Fourth of July parade. The dangers include, among other things, dangers relating to vehicular and pedestrian traffic; crowds of persons in close proximity to such traffic; animals that may react unpredictably in a parade environment; celebration and recreational activities; items that may be thrown to and from the crowd in connection with the parade; and other dangers traditionally associated with parades.

Understanding those risks, the undersigned for itself and for all persons who the undersigned invites or allows to participate in the parade with the undersigned, does hereby agree to indemnify, hold harmless, and release City of Aspen and any other sponsors of the parade, their officers, directors, shareholders, employees, and anyone else directly or indirectly connected with production of the parade from any and all liability, claims, demands, actions, or rights of action (including attorneys' fees and costs) that are related to or are in any way connected with the undersigned's participation in the parade. By signing this RELEASE, the undersigned intends to extinguish any and all liability and to indemnify against any loss on the part of City of Aspen, any other sponsors of the parade, their officers, directors, shareholders, employees, and anyone else directly or indirectly connected with production of the parade for any injury or damage of any nature (without regard to negligence or fault) to the undersigned and to all persons who the undersigned invites or allows to participate in the parade.

The undersigned warrants and represents that it will not invite or allow any person to participate in the parade unless such person is bound to the terms of this RELEASE. To that end, the undersigned agrees that it shall take any steps necessary to secure agreement of such persons to the terms of this RELEASE, and that it shall be deemed a responsible person within the meaning of C.R.S. § 13-22-107 and § 19-1-103(94) for all children who the undersigned invites or allows to participate in the parade.

### SUBMISSION OF APPLICATION

I am the official representative of the organization named in item 1 above. On behalf of the organization, I acknowledge our responsibilities as set forth above. I also accept on behalf of the organization all of the terms and conditions of this INSURANCE LIABILITY AGREEMENT and WAIVER AND INDEMNITY AGREEMENT.

\_\_\_\_\_  
Signature of Official Organization Representative

\_\_\_\_\_  
Dated

\_\_\_\_\_  
Printed Name



# RULES & REGULATIONS

## Exhibitor Parameters & Requirements:

- All exhibits, displays and participant behavior should be family friendly, in good taste (at the discretion of the Parade director) and align with the theme.
- Exhibits should be no larger than 12' long x 12' wide x 13.5' high (to safely clear traffic lights).
- Exhibitors must describe all plans for their exhibit in detail within their registration form. If detailed information is not provided, admittance to the exhibit area may be denied. If you have an exception or special requirements, additional regulations or permits may be required by the City of Aspen. For any questions, please contact Sandra Doebler: 970-429-2093 / [Sandra.Doebler@aspen.gov](mailto:Sandra.Doebler@aspen.gov)
- Exhibits and displays may be built on a trailer/float or assembled on site but must be temporary in nature.
- Exhibit may include people occupying the float or display area and may also include participants singing, dancing, talking or otherwise engaging with the crowd.
- Participants should offer hand sanitizer if their exhibit requires an interactive activity and exhibitors should encourage the strolling public to stay spread out while interacting with their exhibit.
- Exhibitors are encouraged to provide their own patriotic banners, signage, decorations, tables, chairs, sun-shade (free standing umbrellas with weighted stand, pop-up tents, etc.).
- Exhibits will be assigned a general zone location that will be closed to vehicular traffic during the event. The only road closures that will be allowed are these zone areas authorized by the City of Aspen. Exact placement within the closure zone assigned by City of Aspen staff and spaced a minimum of 6 ft apart. Exhibitors may drive their vehicles into the exhibit zones to drop off their exhibit & supplies. All vehicles not expressly part of the exhibit must be parked outside the exhibit zone. Vehicles may be used to unload but may not remain in exhibit area while setting up. Due to the large number of exhibits, participants will be required to drop off their supplies, park their vehicle outside of the exhibit zone and then return to set up to enable access for all participants to get set up by 10 am.
- Exhibitors are asked to load in/set up between 9-10 am and break down/clean up by 2 pm on July 4, 2022. All exhibits must be removed, and vehicles must be in a legal parking space by 2:30pm when the streets/parks will reopen and normal city street parking operations and regulations resume.
- Exhibitors are responsible for managing and removing any trash from their exhibit. All exhibitors are encouraged to recycle and to be considerate of the environment.
- An inherent risk of exposure to COVID-19 exists in any place where people gather. We are committed to prioritizing the safety of attendees, staff, and exhibitors/participants, and therefore Pitkin County Health Orders and City of Aspen Public Health Orders will be enforced at all City venues/on all City property during the July 4th Celebrations. Participants acknowledge that they take part in these activities at their own risk.
- All exhibitors must submit a completed & signed liability waiver.
- Prohibited items include alcohol, fireworks, firecrackers, sparklers, open flames (including BBQ's), firearms, projectiles of any kind, water guns & water balloons.